



**City of Smithville, Missouri  
Parks and Recreation Committee  
April 23, 2024  
6:00 PM  
Smithville City Hall Board Room**

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Anyone who wishes to view the meeting may do so in real-time as it will be streamed live on the City's [YouTube Channel](#).

Public Comment can be made in person or via Zoom, if by Zoom please email your request to the City Clerk at [ldrummond@smithvillemo.org](mailto:ldrummond@smithvillemo.org) prior to the meeting to be sent the meeting Zoom link.

- 1. Call to Order**
- 2. Approval of Minutes from the February 22, 2024, Parks and Recreation Committee Meeting**
- 3. Staff Report**
- 4. Emerald Ridge Park Design Discussion and Vote**
  - a. Public Comment**
- 5. Public Comment**
- 6. New Business**
- 7. Adjourn**

Join Zoom Meeting  
<https://us02web.zoom.us/j/83112973000>  
  
Meeting ID: 831 1297 3000  
Passcode: **266115**

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**1. Call to Order**

Dani called the meeting to order at 6:02 PM. Parks and Recreation Committee members present were Dani Wilson, Jeremiah Bloemker, Kyle Squires, Hailey Kellerstrass, Ben McClanahan, Alderman Shipley, and Mayor Boley. Staff present was Matt Denton

**2. Approval of Minutes from the September 28, 2023, Parks and Recreation Committee Meeting**

The Mayor made a motion to approve the minutes. Kyle seconded. Voice vote, all ayes.

**3. Staff Report**

**Senior Services Coordinator:**

Earlier this year the Mayor asked Alderman Wilson and Russell to form a committee to discuss Community Center needs and how the City can better serve Senior Citizens within the community. During the meetings, the need was discovered that a dedicated staff member to help senior citizens would be beneficial. After a discussion with Clay County Senior Services, we were encouraged to increase our 2024 grant ask for the Smithville Senior Center for a Part-Time staff member to assist in all management, administrative, and operational functions for older adults and Smithville Senior Center. This position would be under the supervision of the Parks and Recreation Department.

On September 25, 2023, it was announced that Cay County Senior Services approved our grant for the PT Senior Center Coordinator effective January 1, 2024.

Earlier this month, Amy Alexander was offered the position and she accepted! Amy will be starting on Monday, February 26, 2024. She will be officed out of the Smithville Senior Center.

**Campground:**

Smith's Fork Campground is scheduled to open on April 1, 2024. We are excited to get the season started. Our Camp Host, Chris and Janet, will be returning for their second season. They are beloved by our campers and work hard to keep the campground looking clean!

### Community Awards Banquet:

The Community Awards Banquet is scheduled for February 29, 2024. The Parks and Recreation Legacy Fund, in collaboration with the City of Smithville, is partnering with the Smithville Area Chamber of Commerce to host an enchanting evening, "Night at the Grammys," at the White Iron Ridge. This gala dinner honors exceptional citizens and dedicated volunteers within our community while raising crucial funds for the Parks and Recreation Legacy Fund and Smithville Chamber of Commerce.

## February 2024 Recreation Report Alex Threlkeld – Recreation Manager

### Sports

- Youth basketball ends this week
- Smithville hosted 5<sup>th</sup> grade boys tournament
- Little Kickers Soccer registration closed 2/18
- Little Kickers Soccer clinic registration full
- Youth soccer registration closed 2/11
- Youth soccer practices begin 2/26

Sports Registrations												
	Spring Soccer	Spring Soccer Clinic	Spring T-Ball	Spring Baseball	Spring Softball	Fall Soccer	Fall Soccer Clinic	Fall T-Ball	Fall Volleyball	Winter Basketball	Winter Basketball Clinic	Total Participants
2021	180	40	140	105	71	178	32	68	49	132	New in 2024	<b>1,005</b>
2022	221	71	152	116	89	169	40	61	54	135	New in 2024	<b>1,110</b>
2023	228	50	139	109	77	195	32	87	53	150	New in 2024	<b>1,120</b>
2024	262	40										<b>302</b>

### Facilities

2024 Facility Rentals						
	Park Shelters	Senior Center	Baseball Fields	Soccer Fields	Scout Areas	Total Rentals
January	0	2	0	0	0	<b>2</b>

### Events & Programs

- Sew Cute Club 4-week session ended. Plan to host another session in the fall. This was a full program. Led by Amy Kline.
- Flick & Food was held on January 19. We showed Cloudy with a Chance of Meatballs and served food as it appeared on the screen. Plan to host another in the fall. This was a full program.
- Parent and Me Painting was held on January 24. Plan to host another in the fall. This was a full program.
- Watercolor Workshop was a new offering this year. We held four classes on each

Monday in February. There is one class left, all other classes have been full or almost full. Led by Rachel O'Brien.

- Upcoming Events & Programs:

- o March Pickleball Lessons
- o Adult Egg Hunt

- o Community Egg Hunt/Chamber
- o April Pickleball Lessons
- o Little Sprouts: Earth Day Celebration
- o Beginners 5K Training







- May-August events and programs coming soon!

2024 Program & Event Registrations			
January 4, 11, 18, 25	Sew Cute Club	20	FULL
January 19	Flick & Food	35	FULL
January 24	Parent & Me Painting	50	FULL
February 5	Watercolor Workshop: Dandelion Sunset	27	
February 12	Watercolor Workshop: Winter Landscape	22	
February 19	Watercolor Workshop: All the Florals	30	FULL
February 26	Watercolor Workshop: Citrus Splash	23	
Total Participants			

### Marketing

- Submitted survey for the City of Smithville Employee Wellness Newsletter – asking for feedback on activities employees are interested in participating in if the wellness committee would handle the registration fees for employees and possibly dependents.
- Submitted Haunted Campground article to MPRA magazine
- Attended MPRA Marketing meeting
- Attended Marketing Workshop with Kansas Recreation & Park Association 11/2

### Marketing Analytics

	 Followers (Total followers of your page)	 Page Reach (Number of people who saw any of your posts at least once)	 Followers (Total followers of your page)	 Page Reach (Number of people who saw any of your posts at least once)	 Website Site Sessions (A visit to your site)	 Page Views (Number of times a page in your site was loaded by a visitor)
December 2023	4,998	22,472	1,804	525	1,554	2,522
January 2024	5,074	18,946	1,800	374	2,482	1,780

### Community

- CIA (Community in Action) member
- CIA (Community in Action) Community Advisory Council – Youth Serving Sector Representative
- Smithville Main Street District Ex-Officio
- Haunted Campground Committee
- City Wellness Committee member

### Other Announcement

#### **4. Emerald Ridge Park Design Discussion**

Matt mentioned that back in September of 2023, this Committee provided the first feedback regarding the initial park and playground designs. Both Athco and Kompan took the feedback and updated their designs before our October meeting. That meeting was canceled due to attendance. Feedback was asked for over email instead. Again, the feedback was sent back to the two companies, and they updated their designs.

On January 16, 2024, Staff held a public meeting for Emerald Ridge Playground and park design for the Emerald Ridge neighborhood and surrounding areas. It was hosted at the Smithville Senior Center between 5:30 PM - 7:00 PM. The neighborhood got a door hanging notifying them of this meeting. We also posted on Next Door for them and the surrounding subdivisions to join and provide feedback online. We had two families attend the in-person public meeting, one family from the Emerald Ridge neighborhood. There were no comments online.

On January 25, 2024, The Committee met to review all comments received and look into making any changes to the designs based on the comments received. The Committee provided the following feedback after reviewing the public comments:

##### **Athco Committee Feedback:**

- More equipment for 2.5-5-year-olds.
- Add more interactive boards/equipment.
- Add swings.
- Look for an alternative to the We-Go-Round.
- Get rid of some of the play features on the main structure and add more sensory elements.

##### **Kompan Committee Feedback:**

- New style for the shade structure.
- Add swings.
- Get rid of some of the play features on the main structure and add a different play element to it.

\*Staff was asked to look into adding a restroom and ask the Board of Alderman for more funds for both designs

Staff took the feedback provided and met with each design company to make the necessary changes that would be within budget. Both companies have provided updated designs that are within the current budget.

Matt mentioned that staff needs the Committee to review both designs and provide feedback and or recommend a design to move forward with to make a recommendation to the Board of Alderman. Neither company provides restrooms, and we would have to look at outside vendors. Before bringing this information back to the Board of Alderman, Staff would like to discuss more with the Committee on cost and course of action.

Matt provided two budget documents\* that were not in the packet. The first one was the five-year capital improvement plan for the Parks and Stormwater Sales Tax. The second document was the Parks and Stormwater Sales Tax Fund FY2023 review. Matt provided these documents to show already budgeted costs and to show the long-term goals. He mentioned keeping these in mind when considering adding a restroom to the park. The mayor mentioned this is a neighborhood park and

this is not a priority. Hailey and Dani mentioned this could attract visitors from outside the neighborhood and we would look at temporary restrooms. Dani mentioned that she would like to look at a restroom in the future and start conversations with a community group to help gather funds for it. The committee decided to not move forward with the restroom at this time.

Matt provided an opportunity for each design company to speak at the meeting. Then allow the committee to provide feedback. Feedback is listed below:

**Athco:**

Forward think for shade in the future, reduce walking path, remove chimes for sensory boards, make sure mounds are not moveable, the addition of 2.5-5-year-old structure, and add a friendship swing.

**Kompan:**

Rework the walking path and concrete to save cost.

**Athco Updated Design:**

Brand new for 2024 is our Volo design: <https://link.edgepilot.com/s/42666b78/hRz-2K9XjE2Zen7cN6HnGg?u=https://www.youtube.com/watch?v=M367pjV4DSU>

**Kompan Updated Design:**











## Kompan Updated Design:





## 2-5 Play area

Play Tower with Ramp PCM103031

Play Capacity of 34

Play Type 10



**KOMPAN!**  
Let's play



## 5-12 Play area

Triple Tower Wackle PCM310631

Universal Carousel PCM157

Springer Bowl with Footrest ELE400067

Play Capacity of 36

Play Type 21



**KOMPAN!**  
Let's play



# Sport Court

Soccer Goal FRE3050-3517

Basketball Goal FRE3025-3717

Shelter 16x16x8



**KOMPAN!**  
Let's play



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## 5. Public Comment

There was no public comment.

## 6. New Business

Matt mentioned that he would like to have a future meeting on Tree City USA.

Ben mentioned that he would like to have a future meeting on potential inclusive cycling programs in Smithville.

## 7. Adjourn

Hailey made a motion to adjourn the meeting at 7:12 PM. Kyle seconded the motion. Voice vote, all ayes.

\*Additional Budget Documents shared at the meeting:

Five Year Capital Improvement Plan - Park & Stormwater Sales Tax						
Capital Improvement Project Name	Dept Name	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
OK Railroad Trail - Phase I (Construction)	Parks & Recreation	\$281,000	-	-	-	-
OK Railroad Trail - Phase I (Grant)	Parks & Recreation	(181,000)	-	-	-	-
Emerald Ridge Neighborhood Park & Signage (Construction)	Parks & Recreation	\$450,000	-	-	-	-
Diamond Crest Splashpad Shelter & Bathrooms (Construction)	Parks & Recreation	\$90,000	-	-	-	-
Stonebridge Stormwater Improvements (Engineering)	Public Works	\$50,000	-	-	-	-
Stonebridge Stormwater Improvements (Construction)	Public Works	\$150,000	-	-	-	-
Dundee Road Stormwater Improvements (Engineering)	Public Works	-	\$50,000	-	-	-
Dundee Road Stormwater Improvements (Construction)	Public Works	-	\$150,000	-	-	-
Riverwalk & Trail Construction (30% of Project Expense)	Parks & Recreation	-	\$600,000	-	-	-
Forest Oaks Stormwater Improvements (Engineering)	Public Works	-	-	\$50,000	-	-
Forest Oaks Stormwater Improvements (Construction)	Public Works	-	-	\$300,000	-	-
Cedar Lakes Stormwater Improvements (Engineering)	Public Works	-	-	-	\$25,000	-
Cedar Lakes Stormwater Improvements (Construction)	Public Works	-	-	-	\$100,000	-
Smith's Fork Park Complex (Engineering & Design)	Parks & Recreation	-	-	-	\$640,000	-
Maple Lane Stormwater Improvements (Engineering)	Public Works	-	-	-	-	\$50,000
Maple Lane Stormwater Improvements (Construction)	Public Works	-	-	-	-	\$250,000
Smith's Fork Park Complex (Construction, Phase I)	Parks & Recreation	-	-	-	-	\$2,240,000
<b>Grand Total (Net Cost)</b>		<b>\$840,000</b>	<b>\$800,000</b>	<b>\$350,000</b>	<b>\$765,000</b>	<b>\$2,540,000</b>
Project Totals By City Department		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Parks & Recreation		\$640,000	\$600,000	-	\$640,000	\$2,240,000
Public Works		\$200,000	\$200,000	\$350,000	\$125,000	\$300,000
<b>Grand Total (Net Cost)</b>		<b>\$840,000</b>	<b>\$800,000</b>	<b>\$350,000</b>	<b>\$765,000</b>	<b>\$2,540,000</b>

## Parks and Stormwater Sales Tax Fund FY2023 Review

Park and Stormwater Sales Tax Fund	FY2023 Original Budget	FY2023 Forecasted	FY2023 Actual	Delta (Budget vs. Actual)
Beginning Cash Balance	\$749,556	-	\$809,380	\$59,824
Revenues	\$672,435	\$723,750	\$760,303	\$87,868
Expenditures	\$497,750	\$549,330	\$134,093	\$363,657
Ending Cash Balance	\$924,241	\$983,800	\$1,435,590	\$511,349



**STAFF****REPORT****Date:**

April 23, 2024

**Prepared By:**

Matt Denton, Parks and Recreation

**Subject:**

Staff Update

### Community Awards

The Community Awards Banquet was on February 29, 2024. The Parks and Recreation Legacy Fund, in collaboration with the City of Smithville, is partnering with the Smithville Area Chamber of Commerce to host an enchanting evening, "Night at the Grammys," at the White Iron Ridge. This gala dinner honors exceptional citizens and dedicated volunteers within our community while raising crucial funds for the Parks and Recreation Legacy Fund and Smithville Chamber of Commerce. The Legacy Fund will share the \$24,275 total raised.

### Water Fountains

The water fountains on Main Street Trail were recently installed and are currently operational. New fountains were purchased after consistent problems with the original ones.

### Park Maintenance

Our Park Maintenance team has been busy preparing for the spring season. They've started mowing and planting flowers to continue making our parks look great. They are preparing to start painting the Spillway Restroom.

### Eagle Scout Projects:

Over the weekend Cooper Crampton completed his Eagle Scout project of painting and landscaping the Heritage Park Caboose. Alex has posted some pictures on our social media. Some other projects in the works are landscaping around park signage, little libraries, and a structure for photo opportunities.

### Recreation Report

#### Sports

- Youth baseball softball practicing
- Soccer on week 6 of games
- Little Kickers finished spring session
- T-ball started practicing
- T-ball games begin next week

#### Sports Registrations

	Spring Soccer	Spring Soccer Clinic	Spring T-Ball	Spring Baseball	Spring Softball	Fall Soccer	Fall Soccer Clinic	Fall T-Ball	Fall Volleyball	Winter Basketball	Winter Basketball Clinic	Total Participants
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2024	262	40	140	91	81							<b>474</b>

## Facilities

2024 Facility Rentals						
	Park Shelters	Senior Center	Baseball Fields	Soccer Fields	Scout Areas	Total Rentals
January	0	2	0	0	0	<b>2</b>
February	3	6	20	0	2	<b>31</b>
March	5	6	22	0	1	<b>33</b>

## Events & Programs







2024 Program & Event Registrations			
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January 19	Flick & Food	35	FULL
January 24	Parent & Me Painting	50	FULL
February 5	Watercolor Workshop: Dandelion Sunset	27	
February 12	Watercolor Workshop: Winter Landscape	22	
February 19	Watercolor Workshop: All the Florals	30	FULL
February 26	Watercolor Workshop: Citrus Splash	23	
March 1, 8, 15, 22	March Pickleball Lessons	16	FULL
March 29	Adult Egg Hunt	100	FULL
<b>Total Participants</b>			

## Marketing

- Submitted survey for the City of Smithville Employee Wellness Newsletter – asking for feedback on activities employees are interested in participating in if the wellness

committee would handle the registration fees for employees and possibly dependents.

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## Community

- CIA (Community in Action) member
- CIA (Community in Action) Community Advisory Council – Youth Serving Sector Representative
- Smithville Main Street District Ex-Officio
- Haunted Campground Committee
- City Wellness Committee member

## Other Announcements

We are currently hiring soccer clinic instructors for the fall season. We pay \$20/hour for four clinic dates. For more information contact Aspen at ARYAN@smithvillemo.org

#### **4. Emerald Ridge Park and Playground Design:**

In September 2023, this Committee provided the first feedback regarding the initial park and playground designs. Athco and Kompan took the feedback and updated their designs before our October meeting. That meeting was canceled due to attendance. Feedback was asked for over email instead. Again, the feedback was sent back to the two companies, and they updated their designs.

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**Athco:**

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**Kompan:**

Rework the walking path and concrete to save cost.

Both companies have provided a final design to be voted on tonight. Each company will provide a final presentation and allow for questions. After both have presented, staff will ask the committee to vote.

**Athco:**







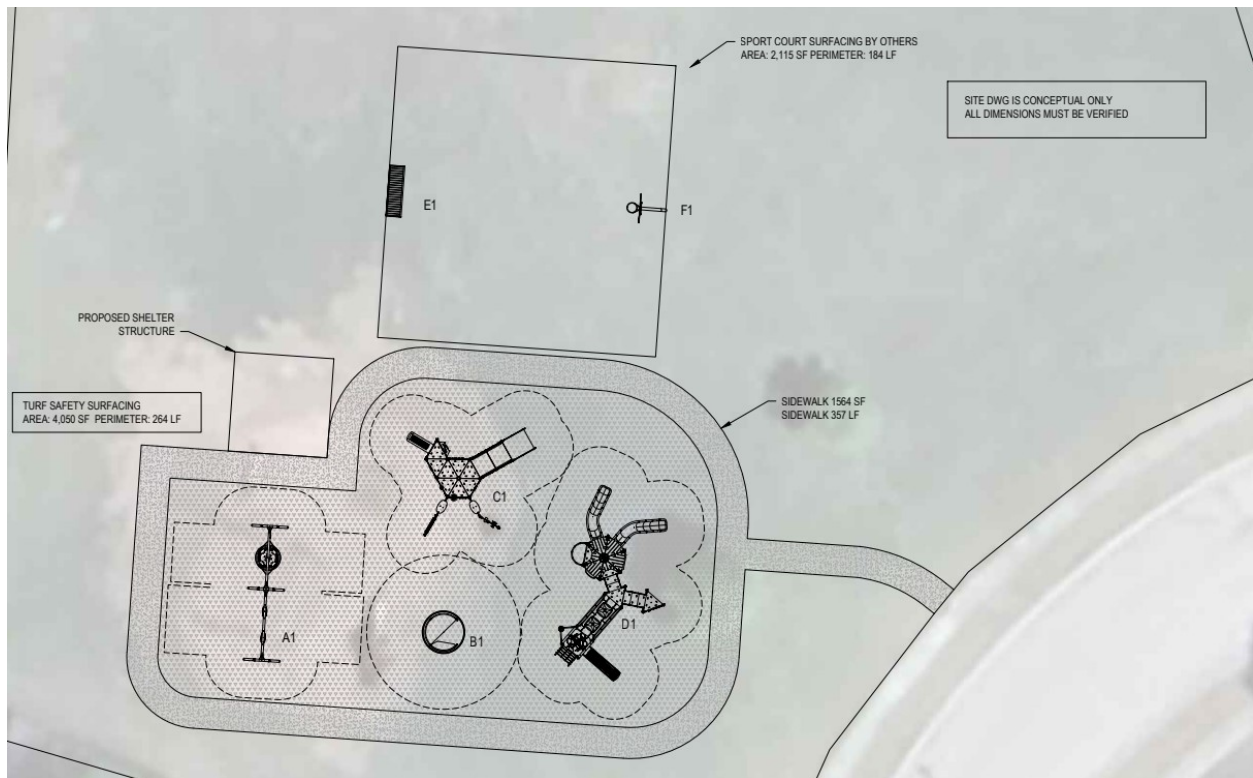






**Kompan:**





## 2-5 Play area

### Play Tower with Ramp PCM103031

Play Capacity of 34

Play Type 10



**KOMPAN**  
Let's play





## 5-12 Play area

Triple Tower Wackle PCM310631  
Universal Carousel PCM157

Play Capacity of 35  
Play Type 21



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## Sport Court

Soccer Goal FRE3050-3517  
Basketball Goal FRE3025-3717  
Shelter 16x16x8



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